

COVID-19 Safety Guidance for Face-to-Face Programmes

We are looking forward to welcoming tutors back to Action Tutoring programmes this autumn term. We have created these guidelines to ensure that social distancing can be maintained during sessions and programmes can go ahead safely.

If you have any symptoms of COVID-19:

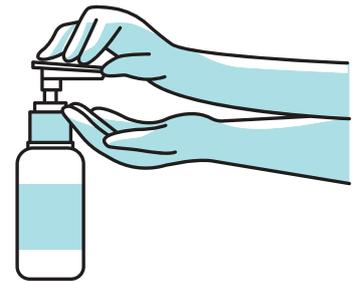
- Inform your Programme Coordinator as soon as possible.
- Do not attend your next tutoring session, unless you have received a negative test result at this time.
- Get tested for COVID-19 as soon as you can.
- Inform us of the result of your test as soon as possible, regardless of whether it is positive or negative, by emailing your Programme Coordinator or hello@actiontutoring.org.uk.

You can find the official NHS information about symptoms and getting tested [here](#).

Please keep to the following guidelines while volunteering in schools:

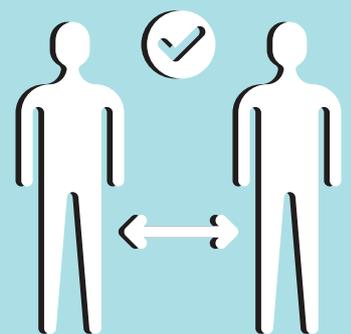
Before the session

- Wash your hands on entering and leaving the school. Hand sanitiser will be provided on entry.
- Arrive at the session 15 minutes before it is due to start, so that entry to the school building can be staggered where necessary.
- Wear a face covering when entering the school, unless your Programme Coordinator instructs you otherwise or you have a medical reason not to do so.



During the session

- Tables will be arranged in the classroom to allow social distancing. Your Programme Coordinator will let you know where to sit. This will normally be the same place each week.
- Stay two metres away from others whenever possible.
- Do not share your resources (including stationery) with other tutors or pupils.
- Avoid handshakes or high-fives with pupils.
- You may take off your face covering during the session if you feel comfortable doing so, unless the school's guidelines say they must be worn.



After the session

- Wear a face covering while leaving the building.
- Your exit from the school will be staggered to avoid crowding.

This guidance is subject to change. We will do our best to keep you informed of any updates as they occur. Schools may have their own guidance around COVID safety, which will be shared with you when relevant.

