

Covid-19 Safety Guidance for Face-to-Face Programmes

We have created these guidelines to ensure that Covid safety can be maintained during sessions.

If you have any symptoms of Covid-19:

- **Inform your Programme Coordinator** as soon as possible.
- **Do not attend your next tutoring session**, unless you have received a negative test result at this time.
- **Get tested** for Covid-19 as soon as you can.
- **Inform us of the result** of your test as soon as possible, regardless of whether it is positive or negative, by emailing your Programme Coordinator or hello@actiontutoring.org.uk.

You can find the official NHS information about symptoms and getting tested [here](#).

Please observe school guidelines while attending a session. This may include:

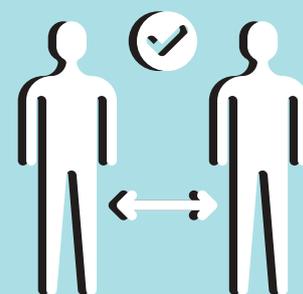
Before the session

- **Wash your hands** on entering and leaving the school. Hand sanitiser will be provided on entry.
- **Arrive and wait outside the school 15 minutes before the session** is due to start, so that entry to the school building can be staggered where necessary.
- **You may wear a face covering** while in a school, if you prefer to do so.
- **Schools may choose to have different policies** on face coverings for teachers, pupils and visitors. We will let you know in advance if you are required to wear a face covering.



During the session

- Tables may be arranged in the classroom to allow social distancing. **Your Programme Coordinator will let you know where to sit.** This will normally be the same place each week.
- **Stay two metres away** from others whenever possible.
- **Do not share resources** (including stationery) with other tutors or pupils.
- **Avoid handshakes or high-fives** with pupils.
- **Pupils may choose not to wear a face covering.** If you would feel more comfortable with them wearing one, we can discuss this with the teacher. If not, we may rearrange the pairings or find an alternative session where the pupils are happy to continue wearing a face covering.



After the session

- **Your exit from the school may be staggered** to avoid crowding.

This guidance is subject to change. We will do our best to keep you informed of any updates as they occur. Schools may have their own guidance around Covid safety, which will be shared with you when relevant.

