



action 
tutoring

Information Pack

Trustee

www.actiontutoring.org.uk

About us

At Action Tutoring we believe every child should be given the opportunity to succeed in school.

Unfortunately in the UK today young people from disadvantaged backgrounds are less likely to achieve the grades they need to progress in life. This isn't because they are any less able but because they have less access to the tools to support them to reach their potential.

We don't think this is fair. We know tutoring is an effective way of improving academic attainment and so we harness the power of volunteer tutors to bridge the gap and ensure this help can be accessed by every pupil who needs it, not just those who can afford it.

We specifically help pupils facing socio-economic disadvantage and who are at risk of leaving primary or secondary school without reaching national standards in their exams, limiting their future opportunities. We currently work in partnership with schools, in eight regions across the UK, to deliver weekly tutoring, in English or maths, to those pupils who need it the most.



Our Mission

Action Tutoring supports young people facing socio-economic disadvantage to achieve a meaningful level of academic attainment, with a view to enabling them to progress in education, employment or training. We do this by partnering high-quality volunteer tutors with pupils to increase their subject knowledge, confidence and study skills.



Our vision is a world in which no child's life chances are limited by their socio-economic background.

Our values

Our team are passionate, dedicated, professional and supportive.

We are a values driven organisation and the following six core values underpin what we do and how we seek to do it.



Our impact

21,600 hours of tuition delivered in 2019-20	2,108 pupils benefitted from tutoring sessions	95 schools partnered with across eight cities	1,098 volunteer tutors supported our work in 2019-20
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Last academic year, Action Tutoring was able to deliver tutoring for six months up to when the pandemic struck and schools were forced to close in March.

During the time of delivery, pupils made an average of +12% progress from their initial assessment, sat at the start of their programme, to their progress assessment in February.

Even before the crisis, disadvantaged pupils were, on average, already 18 months behind their non-disadvantaged peers by the end of secondary school. Projections suggest school closures will widen this gap, reversing all progress made to narrow it since 2011. Studies suggest it could widen by as much as 75%.

Trustee

As a charity that values and celebrates people's diversity and champions opportunities for all young people, we are keen to receive applications from people who have experienced disadvantage and from those who are of Black, Asian and Minority Ethnic communities who are currently underrepresented in our organisation.

If you are dedicated to ensuring young people from all backgrounds reach a meaningful level of academic attainment and are passionate about bringing about this change, please apply today or get in touch for more information. If you are dedicated to ensuring young people from all backgrounds reach a meaningful level of academic attainment and are passionate about bringing about this change, please apply today or get in touch for more information.

Role Title: Trustee

Working with: Chair of Trustees, other Trustees, CEO and Senior Management Team

Location: Action Tutoring, Tobacco Dock, Wapping, E1W 2SF.

Commitment: Quarterly board meetings (usually 2 hours), 1 half day Strategy Away Day per year, preparation for the above meetings, reading papers, engagement with the Chair and CEO where appropriate in between meetings.

Term: 3 years after which a Trustee can stand for re-election.

Expenses: Unremunerated with reasonable travel expenses paid.

Closing date and interviews: Monday 22nd November and interviews are Friday 10th December.

About the Role of a Trustee

Duties and Responsibilities:

The charity commission breaks down the trustee's role into six clear duties and here we explain their particular relevance to Action Tutoring.

Duty	How this applies to Action Tutoring
Ensure the charity is carrying out its purpose for the public benefit	Ensure that Action Tutoring's mission is adhered to, and strategy is set in accordance with the mission and public benefit.
Comply with the charity's governing document and the law	Ensure that Action Tutoring is legally compliant in all areas, manages risk carefully and has suitable policies and procedures in place. Safeguarding is a particular area of risk for Action Tutoring to manage.
Act in your charity's best interest	Be an advocate for the charity wherever possible; ensure that decisions are taken that will further the interests of the charity.
Manage the charity's resources responsibly	Ensure that the finances are well managed.
Ensure the charity is accountable	Regular scrutiny of data, finances and the senior team.
Act with reasonable care and skill	Take the time to read papers carefully and attend meetings, give careful thought to decisions and seek to apply your skills to further the charity's interests.

Person specification:

- A genuine passion and interest in supporting disadvantaged young people to succeed and a commitment to Action Tutoring's mission.
- Experience of interpreting complex information and business planning.
- Strong interpersonal skills with the ability to develop and manage relationships across a range of stakeholders.
- Ability to think independently and provide constructive challenge.
- Experience of operating successfully at a strategic level.
- Ability to scrutinize data and financial information, attention to detail.
- The time to commit to the role fully.
- Particular experience in the following areas.
 - Senior education experience in a Multi-Academy Trust, experience in secondary education is beneficial.
 - Senior charity leadership experience, particularly in growth and scaling of an organisation larger than Action Tutoring.

action tutoring

www.actiontutoring.org.uk

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Registered charity number - 1147175 Company number - 08105978

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